**Weekly Meeting**

Date: 12nd November 2014

Time: 10:00 am – 12:00 am

**Expected Members:**

Cristiano Cardoso Maia, Jade Van Nelson, Kateryna Vyshnyak, Veeraj Bhura

Zulekha Anwar

**Items**

1. Each member to discuss about the Entity Relationship Diagram they have created, explain the entities and the relationships.
2. Merge the best diagrams into one final version.
3. Brainstorm about the Data Flow Diagram.
4. Brainstorm about Determinacy Diagram
5. Distribution of tasks for next week.
   1. Who is going to write into the report
   2. Who is going to work on the Project Management tools
      1. WBS
      2. Gantt Chart
      3. Risk analysis
      4. Critical Path analysis
6. Discussion of any issues or problems and AOB (Any Other Business).